



OREGON ASSOCIATION OF MUNICIPAL RECORDERS

Newsletter

Volume 40, Summer 2021

WWW.OAMR.ORG

President's Message

Angie Lanter, MMC, City Recorder, Banks



I hope this finds you all happy and healthy!

I was thrilled to be able to travel to Grand Rapids, Michigan for the 75th Annual (and my first!) IIMC Conference. It was an honor to walk across the stage and accept the 2021 IIMC Foundation Association Award on behalf of OAMR. This award is presented to an Association that has donated to the Foundation consistently over the last 10-year period. I am pleased to say that over the past 10 years, OAMR has contributed over \$20,137! OAMR's commitment to provide financial support to the IIMC Foundation, which in turn provides educational opportunities to City Recordors/Clerks, is something we all should be very proud of.

This conference was not only a celebration of IIMC's 75th Anniversary but of Clerks celebrating each other and our accomplishments. It meant so much to be acknowledged as an Athenian Leadership Society Fellow, to participate with the other State Presidents in the Parade of Flags, and to watch our very own Ruth Post, MMC, City of Philomath, sworn in as Region IX Director. It was also very special to be present as our fellow Region IX Member, IIMC President Elect, Sheri Pierce, MMC, City of Valdez, Alaska was sworn in as our new IIMC President. It was a week filled with great educational sessions, great food, networking and lots of fun and laughter with our small Region IX Delegation. If you have not had the opportunity to attend an IIMC Conference, I would encourage you to do so.

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Pictured left to right:
IIMC Board Member Sharon Cassler,
OAMR President Angie Lanter, and
IIMC Foundation President Mary Lynne Stratta



Continued on next page...



Region IX Members at the 2021 IIMC Banquet in Grand Rapids, Michigan

The recipients of the **Recorder of the Year** and **President's Award of Distinction** will be announced at the Annual Banquet during the OAMR Annual Conference September 29 – October 1, 2021 in Newport. The forms to nominate someone begin on the following page. Do you know a Recorder/Clerk that deserves to be recognized? Someone that has gone above and beyond for their city/community this past year? Please consider nominating them!

I wish you all a wonderful summer. Stay healthy, stay safe, and I look forward to seeing you all in Newport for our Annual Conference, Annual Business Meeting, and lots of FUN!

Angie





OREGON ASSOCIATION OF MUNICIPAL RECORDERS

RECORDER OF THE YEAR

AWARD GUIDELINES

It would be an honor if you would please read the guidelines below and take the time to nominate your City Recorder, Deputy City Recorder, or other eligible designee to receive the Oregon Association of Municipal Recordors' "Recorder of the Year" Award. I encourage you to acknowledge your City Recorder, and to recognize their professionalism, and dedication to their career. We all know how valuable our City Recorders are to our cities with the support they provide, and the many things they do that go above and beyond their normal job duties.

Guidelines:

1. Any individual OAMR member, board member, City Manager, or Mayor may submit a confidential nomination to the President **no later than Friday, August 6, 2021.**
2. The President shall select a recipient for the Recorder of the Year award from the nominations submitted. There may be years in which there are no outstanding nominees. The decision of the President is final.
3. Recognition will be at the annual conference and will include presentation of a plaque and complimentary registration at the following year's annual OAMR conference. The registration is not transferable to anyone other than the award winner.
4. Criteria for selection are as follows:
 - a. Any OAMR member in good standing is eligible, with the exception of the President, First Vice President, and Second Vice President. A member in good standing means a fully paid member.
 - b. The nominee must have made an outstanding contribution or performed outstanding service to OAMR, to the profession of Municipal Recorder, or to an individual city during the association fiscal year. In general, it is not sufficient that a person performed his/her duties well. *This award recognizes outstanding service and performance over and above the person's job description.*
 - c. Areas of expertise may include but are not limited to the following:
 - Public Relations
 - Organization and Administration
 - Special Projects
 - Legislative Procedures
 - Council Procedures
 - Records Management
 - Technology
 - Emergency Preparedness
 - Other: _____

Please use the **Recorder of the Year Nomination Form** to nominate a Recorder.

If you have any questions, please feel free to contact:

Angie Lanter, MMC, OAMR President
City of Banks
alanter@cityofbanks.org
503.324.5112

OREGON ASSOCIATION OF MUNICIPAL RECORDERS



RECORDER OF THE YEAR

NOMINATION FORM

Nomination Deadline – August 6, 2021

Name of Nominee: _____

Title: _____

City or Jurisdiction: _____

Areas of Expertise (circle all that apply):

- **Public Relations**
- **Organization and Administration**
- **Special Projects**
- **Legislative Procedures**
- **Council Procedures**
- **Records Management**
- **Technology**
- **Emergency Preparedness**
- **Other:** _____

On a separate sheet of paper, please describe in detail the area of expertise, the project, and the general basis for your nomination. Additional page(s) may be attached.

Submitted by: _____ **Date:** _____

Submit nomination to: **Angie Lanter, MMC, OAMR President**
City of Banks
alanter@cityofbanks.org
503.324.5112



OREGON ASSOCIATION OF MUNICIPAL RECORDERS

PRESIDENT'S AWARD OF DISTINCTION

AWARD GUIDELINES

As Municipal Recordors, we are at the center of municipal government and play an important role in city government, as well as in the structure of our communities as a whole. Often, we look "outside" ourselves for acknowledgement and recognition. In this case, however, we ask you to look inside our organization, at what you and other City Recordors have accomplished this year.

The President's Award of Distinction is awarded to an OAMR member who has contributed greatly to a committee of OAMR or has performed exceptional work for OAMR. Nominations for this award are accepted only from OAMR members.

Guidelines:

1. Any individual member or board member may submit a confidential nomination to the President **no later than Friday, August 6, 2021.**
2. The President shall select a recipient for the "Award of Distinction" from the membership of OAMR. There may be years in which there are no outstanding nominees. The decision of the President is final.
3. Recognition will be at the annual conference and will include presentation of a plaque and complimentary registration at the following year's annual OAMR conference. The registration is not transferable, and can only be used by the award winner.
4. Criteria for selection are as follows:
 - a. Any OAMR member in good standing is eligible, with the exception of the President, First Vice President, and Second Vice President. A member in good standing means a fully paid member.
 - b. The nominee must have made an outstanding contribution or performed outstanding service to OAMR during the association fiscal year.
 - c. Areas of nomination may include but are not limited to the following categories:
 - Leadership
 - OAMR Committee Work
 - Lifetime Achievement
 - OAMR Programs or Education Development
 - Other: _____

Please use the **President's Award of Distinction Nomination Form** to nominate a Recorder.

If you have any questions, please feel free to contact:

Angie Lanter, MMC, OAMR President
City of Banks
alanter@cityofbanks.org
503.324.5112

OREGON ASSOCIATION OF MUNICIPAL RECORDERS



PRESIDENT'S AWARD OF DISTINCTION

NOMINATION FORM

Nomination Deadline –Friday, August 6, 2021

Name of Nominee: _____

Title: _____

City or Jurisdiction: _____

Areas of Expertise (Circle all that apply):

- Leadership
- OAMR Committee Work
- Lifetime Achievement
- OAMR Programs or Educational Development
- Other: _____

On a separate sheet of paper, describe in detail the area of expertise, the project and the general basis for your nomination.

Submitted by: _____ **Date:** _____

Submit nomination to: Angie Lanter, MMC, OAMR President
City of Banks
alanter@cityofbanks.org
503.324.5112

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IIMC REGION IX NEWS

From your Region IX Directors Scott Passey, MMC and Ruth Post, MMC

The May 8 IIMC Board meeting was a busy one. A major decision of interest for many of our members was to allow virtual Athenian Leadership Dialogues (ALDs) as a permanent option. The decision was part of several updates to the ALD policy that also includes specific guidance on participation requirements, particularly for virtual participants: "Attendees are expected to limit outside distractions to allow for an effective learning environment and be fully present during the duration of the session. Hosting organizations are required to utilize an online meeting platform that require the use of both cameras and microphones (such as Zoom, Go-To Meeting, WebEx, etc.). Both the facilitator and participant must have a stable camera and audio connection for the entire duration of the session. Participants that opt not to have an audio connection or a camera connection will be removed from the session." The good news is that virtual ALD's are here to stay!

Another decision coming out of the Board meeting was to allow the restructuring of IIMC Region VIII, which includes 11 states and over 1,300 members. The approved structure would break the region into two new regions of Idaho, Nevada, Utah, Arizona, and New Mexico in one and Montana, South Dakota, North Dakota, Wyoming, and Colorado in another. Next steps for this restructuring are to evaluate the IIMC constitutional amendments necessary to add a 12th region and two more region directors. Since constitutional amendments are ultimately approved by the entire membership, look for more on this topic in the next year or so.

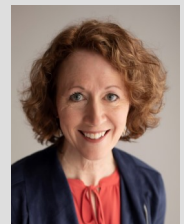
Speaking of constitutional amendments, at the Annual Business Meeting on May 13 in Grand Rapids, an amendment to the qualification requirements for a region director was approved to be sent to the full membership. This amendment does away with a requirement of written support for a candidate from their state, provincial, or national association within the region in which they are running. While the amendment would do away with the requirement, it wouldn't prevent a candidate from still submitting a letter. Not all regions have the kind of multi-state agreement in place that Region IX does regarding the rotation of our director positions and this requirement was seen as hindering some candidates from running. For Region IX, our four-state agreement would still guide the process used for selecting region directors. **Watch your email inbox in the coming weeks for your ballot from IIMC and be sure to exercise your right to vote!**

We're both excited at the prospect of attending in-person conferences beginning this fall and look forward to renewing old friendships and making new ones. In the meanwhile, don't hesitate to reach out to us if you have questions or need information related to your IIMC membership. Have a great summer, IIMC Region IX! **REGION IX ROCKS!!**

Scott Passey, MMC
Region IX Director
scottpassey@edmondswa.gov
(707) 648-4528



Ruth Post, MMC
Region IX Director
ruth.post@philomathoregon.gov
(541) 929-6148



The most current IIMC Region IX Report is available online at
<https://www.iimc.com/102/Region-IX>.



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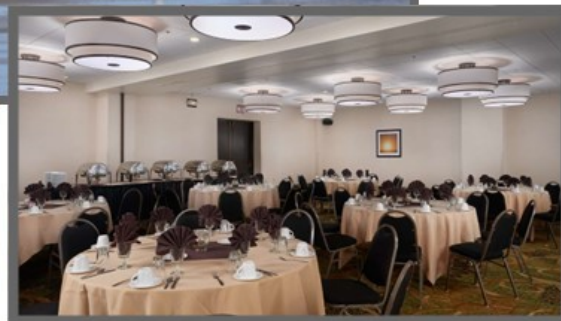
Is your photo included on the OAMR website [Member Roster?](#)

If not, please log in to the website and edit your profile to include your photo or update your photo. Updated photos are very helpful for the Historical Preservation Committee as they work on scrapbooks.

SAVE THE DATE



You are invited to the
2021 OAMR CONFERENCE in Newport, Oregon
September 29 - October 1



Reserve your room for the Annual Academy and Conference by calling the Best Western Plus Agate Beach Inn in Newport, (541) 265-9411 and be sure to mention you're with OAMR.



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Karen Kolb-Schoeningh

ORMS Project Manager

541-523-1029 X451

karen@chavesconsulting.com

OAMR Receives IIMC Foundation Association Award

Provided by Tracy L. Davis, MMC, Keizer City Recorder & IIMC Foundation Board Member

At the 2021 International Institute of Municipal Clerks (IIMC) Conference in Grand Rapids, Michigan, OAMR was the recipient of the 2021 IIMC Foundation Association Award. The award was presented to OAMR President Angie Lanter, MMC for OAMR's long-standing continued contributions to the IIMC Foundation. These contributions have greatly supported the mission in advancing the educational and professional opportunities to the members of IIMC. In 2018, OAMR established a restricted endowment with an initial contribution of \$10,000 with a commitment to continue donations to the endowment annually. The current value of OAMR's endowment is approximately \$17,000. The interest earned on our restricted endowment provides scholarship funds for OAMR members. This year, Kayla Duddy from the City of Bend received an educational scholarship from our endowment. Congratulations, Kayla! Please remember, IIMC scholarship funds can be used together with OAMR scholarship funds to support your educational endeavors.

The IIMC Foundation is the fundraising arm of IIMC and enhances professionalism in local government through education. The Foundation raises money through various activities during the year with every dollar earned going towards educational opportunities for IIMC members. Your support through voluntary donations, fundraising raffles, or the IIMC silent auction all go to enhance education. And...you may be one of the lucky raffle winners - Congratulations to Karin Johnson, City of Independence - who won the 2020 IIMC Foundation Hawaii Raffle! For additional information on various scholarships or to donate, please go to the IIMC Foundation website www.iimcfoundation.com. Your contributions are greatly appreciated! Congratulations, OAMR!





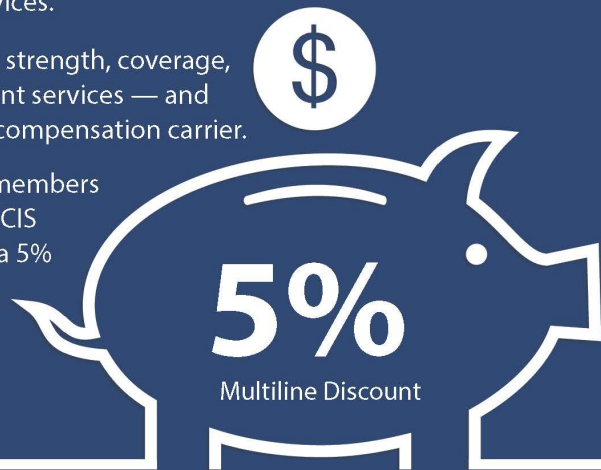
CIS and SAIF work together for first time!

CIS has partnered with SAIF to provide workers' compensation coverage to CIS members starting July 1, 2021.

By joining the CIS Servicing Group, members can get the best coverage and service at the best price.

Just the Facts!

- Any member of LOC or AOC — including those currently with SAIF or CIS — can participate.
- CIS provides risk management, loss control, return to work, and training services.
- SAIF provides financial strength, coverage, and claims management services — and serves as the workers' compensation carrier.
- CIS Property/Liability members who participate in the CIS Service Group receive a 5% multiline discount on their property/liability contribution.



For more information, visit cisoregon.org/ServicingGroup or contact Bill LaMarche, CIS member relations manager, at blamarche@cisoregon.org.

If you would like to view photos/screenshots from the 2020 Annual Academy and Conference and 2021 Mid-Year Academy and ALD's, please [click here](#).

To share photos you captured, please email them to Historical Preservation Committee Chair Gloria Tucker at g.tucker@newportoregon.gov.

She will upload them to the photo album for all members to enjoy.

Dale Shafer, Retiring from City of Nehalem

Provided by Diane Harris, CMC, Retired Clerks Committee Co-Chair

Dale retired from the City of Nehalem on June 30, 2021 after 10 years of serving as their City Manager/Recorder. She has been a City Recorder for 31 years!

Dale enjoyed making sure the City was responsive to the needs of its citizens. Her biggest challenge was the legislature passing laws that made it more difficult and/or expensive for cities to operate smoothly.

Dale loves spending time with family, reading, and traveling the world. She plans to get more travel and family time in during retirement.

Dale encourages recorders to take all the classes that they can and attend OAMR conferences. Knowledge is power! She has been a member of OAMR since 1988, a Region Director for both regions one and seven, an OAMR President, and a recipient of the President's Award of Distinction.

Congratulations, Dale, we are so happy for you!

Happy Retirement!

Dale being sworn in as President in 2016.



Dale pictured with the President's Award of Distinction in 2020.

Donna Lewis, Retiring from City of Cove

Provided by Diane Harris, CMC, Retired Clerks Committee Co-Chair

Donna will retire from the City of Cove on July 31, 2021 after almost 21 years of serving as their City Recorder.

Donna especially enjoyed the relationships she developed with citizens while serving. Her biggest challenge was COVID-19.

Donna enjoys hiking, gardening, quilting, and knitting. She is looking forward to having time to travel to great hiking spots. The South Sister is one of her favorites! She also looks forward to traveling to France to visit her daughter, spending more time on the road bike she bought a couple years ago, and more time gardening. Her goal is to become more active!

Donna wants Recorders to find the things in the job that they enjoy, think of those things, and let the critics go! She appreciates the great resources she found in OAMR and is grateful for the quick and comprehensive help.

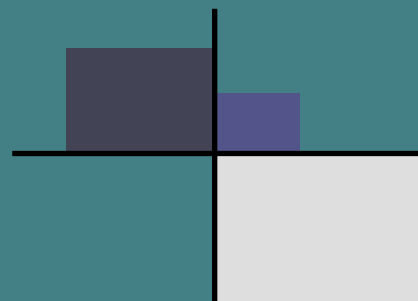
Congratulations, Donna, we are so happy for you!

Happy Retirement!



Donna pictured on the left holding the bike.

If you would like to spotlight a retired clerk, please contact a member of the Retired Clerks Committee.
If you are planning or will be planning soon for retirement, please contact the Committee.



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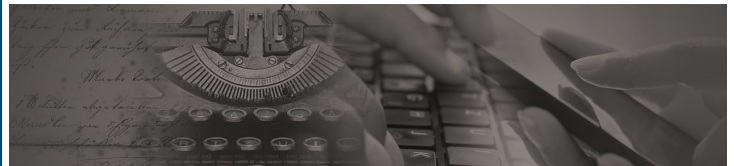
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2021-22 OAMR Board Candidates

In September, the OAMR membership will consider electing officers for the 2021-22 year for the following Board positions: Second Vice President, Secretary, Region II Director, Region IV Director, and Region VI Director.

The Nominating Committee is pleased to announce the “**2021 Slate of Candidates**” for the following Board position:

REGION II DIRECTOR: Scott Stauffer, CMC, Milwaukie (incumbent)
REGION VI DIRECTOR: Kayla Duddy, Bend

Additional nominations may be made from the floor at the annual meeting.

No nominations were submitted for Second Vice President, Secretary, or Region IV Director (Lane and Douglas Counties) so the filing period has been extended to August 2, 2021.

Eligibility: In accordance with the OAMR Bylaws, Article V, Section 3, only active members of the Association, in good standing, shall be eligible to hold office. Candidates must have actively participated on an Association committee for two years, within the past four years, prior to taking office. Candidacy forms are available on OAMR’s website: <http://www.oamr.org/board-applications>.

To apply for candidacy, please submit the following items to the Nominating Committee by Monday, August 2, 2021, 5:00 p.m. :

- Declaration of Candidacy form;
- Candidate Statement;
- Letter of Support from Mayor or agency you represent;
- Recent photograph (high quality digital color photograph); and
- Copies of OAMR certificates issued for active participation on OAMR committees for two years, within the past four years.

Please click on link above to view responsibilities and/or additional details. The election shall be conducted at the September annual meeting in accordance with Article VI of the OAMR Bylaws.

Candidate for Position of Region II Director



Scott Stauffer, CMC
City of Milwaukie

Greetings OAMR colleagues. I am very happy to declare my candidacy for the position of Region II Director. It has been my pleasure to serve as a region director for the past year (and what a year it has been!) and I look forward to the opportunity to continue serving in this role.

I have been an active member of OAMR since 2014. During this time, I have served on the Records Management and Legislative Committees and proudly served as Chair of the Records Management Committee (RMC) from 2015-2020. I became a Certified Municipal Clerk in 2017 and I am actively seeking credits to earn the Master Municipal Clerk (MMC) designation. I have also completed eight Athenian Leadership Dialogues (ALDs) and I look forward to doing more soon!

Outside of work and recorder-related activities, I currently serve on the board of the Portland Boys Choir, which both my sons are members of, and in recent years I have also served on my Church Council (as secretary of course).

As I stated in my 2020 letter of interest to serve as interim regional director, I believe in public service. I believe that we, as municipal recorders, play a critical role in the work our cities do. This has been underscored in the last year when many of us transitioned to working from home while quickly becoming video conferencing experts. Our lives – like everyone across the globe – were upended, and what did we do? We responded, we figured it out, and we kept our communities going. Sure, we're not the ones making the remarks during council meetings, we're not necessarily the ones calling all the shots, but if it weren't for our steady devotion and consistency in such times, just think about where we'd be. We've lived through a pandemic and we kept our cities functioning by allowing for the (virtual) spaces to exist for our local leaders to do their jobs. I take comfort in knowing that there are over 200 of us across Oregon working hard every day to get the job done. It's not always flashy, it's often overlooked, but the role we play is critical.

My job as your region director is to help ensure that you're seen and heard by your neighbors, and that you know your colleagues are here for you. As an organization, OAMR does many different things, from education and networking to testifying at the State Capitol and providing guidance to new and experienced recorders alike. As a region director, my job is to promote your work, the work of our OAMR colleagues, and to help keep us connected with each other.

My leadership depends on you and our colleagues being there for each other. I thank you for the chance to serve as Region II Director and I ask for your vote at the 2021 OAMR Annual Conference so that I may continue to be a voice for you and our neighbors.



Candidate for Position of Region VI Director



*Kayla Duddy
City of Bend*

Hello, OAMR Team!

I, Kayla Duddy, am officially declaring my candidacy for the Oregon Association of Municipal Recorders Region VI Director position.

I am the Deputy City Recorder for the City of Bend and have been an active member of OAMR for almost four years. I have completed the Northwest Clerks Institute Professional Development I and II and will be finished with Professional Development III the end of June 2021. My goal is to receive my CMC from the IIMC Professional Development Certification Program July 2021 and plan start working towards pursuing my MMC. Becoming a Region Director will help me in achieving that goal.

My OAMR Committee activities include: Conference Committee (2018-present), Conference Committee Sponsorship Subcommittee Co-Chair (2020-present), Internet Committee Co-chair (2019-2020) and Internet Committee Chair (2020-present).

Before working for the City of Bend, I did not know what it was like to work for a local government and what it took to run a City. By attending OAMR Mid-Year and Annual Conferences, Professional Development Courses, and being a co-chair and chair for the Internet Committee, I feel that I have learned the knowledge and skills to be an excellent candidate for the Region VI Director position.

OAMR is a place where people can learn, grow, and network with a great group of people, keep track of changes in the State government and a place for members to go with questions or concerns.

A City Recorder is not just about minute taking and meeting packets. A City Recorder is the City's historian and the glue that keeps everything together. These past four years I have had the opportunity to meet some amazing City Recorders and Deputy City Recorders all across the beautiful State of Oregon who have not just become friends, but family.

I have enjoyed being a part of this incredible organization and would be honored to serve as your Region VI Director.

Thank you for your consideration.



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Region I News

Stephanie Borst, CMC, City Recorder, Vernonia, Region I Director

News from Bay City

The City of Bay City welcomed new City Recorder/Treasurer Kristin Rawston in April 2021. Welcome, Kristin!

News from Nehalem

Dale Shafer will be retiring from the City of Nehalem on June 30, 2021. Dale has been a huge asset to OAMR and I am sad to see her go but excited for her new adventures! I asked her for a summary of her history in the public field and she provided the statement below. Very impressive!

“I began working in the public field in 1979 for the City of Athena. I spent 21 years in Athena as the Recorder, Treasurer, and Municipal Judge. I took a break for a few years after I moved to the Oregon coast before going to work for the City of Nehalem in 2011. I was appointed City Manager/Recorder in 2012.

I became a member of OAMR in 1988 and served as both Region VII and Region I Director before running for 2nd Vice President, 1st Vice President, and eventually OAMR President in 2016-2017. I was honored to receive the President’s Award of distinction in 2020. This year, I received my plaque in honor of 30 years of service to local government from ICMA.

I am looking forward to my retirement, and being able to travel and enjoy time with my family. My membership in OAMR will always be one of the highlights of my career.”

Region I met at Camp 18 on Friday, June 18 to celebrate Dale’s retirement and catch up with each other in-person.



Pictured L-R: Rebecca Sprengeler, Warrenton; Kathy Payne, MMC, St. Helens; Kristin Grasseeth, Manzanita; Juliet Hyams, Wheeler; Melissa Thompson-Kiefer, CMC, Nehalem; Dale Shafer, Nehalem; Lisa Scholl, MMC, St. Helens; Linda Engbretson, Warrenton



News from Warrenton

Rebecca Sprengeler was hired as the Deputy City Recorder for the City of Warrenton in February of 2021. Although she does not have prior experience working for a municipal government, she is enjoying the new experiences and learning opportunities her new job offers. Her favorite part about this new job is the people that she works with and the variety of work she gets to do. Rebecca graduated from Warrenton High School and completed her Associate of Arts degree from Clatsop Community College in 2020 with a focus in studio arts. While in school, Rebecca worked for a Park and Recreation special district in Oregon where she enjoyed being a marketing assistant and receptionist. Rebecca enjoys crocheting, photography, pottery, and spending her free time with her family and boyfriend. Welcome, Rebecca! Warrenton is so happy to have you on board.

News from St. Helens

Lisa Scholl's daughter, Lexi, graduated from St. Helens High School on June 11, 2021 on the steps of the historic Columbia County Courthouse, also featured in Disney's first Halloweentown movie. This fall, she will be attending Pacific University in Forest Grove, Majoring in Psychology and Minorng in Health and Well-Being. Her family is extremely proud of her hard work and dedication!



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Join Us Every Friday for the **Statewide Conference Call for City Leaders**

Join us **every Friday at 10:05 a.m.** to get the latest information about COVID-19, economic resources, federal and state legislation, and more. Each week we are joined by our partners from Governor Brown's office, the Oregon Health Authority, the Office of Emergency Management, and other experts to provide up-to-the-minute information and answer your questions.

For more information, visit: www.orcities.org

What happened? What did they decide?

Have you ever wondered what your OAMR Board does during their meetings? Well, the minutes of all their meetings, including their e-meetings, are posted on the OAMR website...

<http://www.oamr.org/board-agendas-and-minutes>.

You must login to view these documents. If you have any questions, contact Secretary Kim Wollenburg at kwollenb@cityofmillersburg.org.



Region II News

Scott Stauffer, CMC, City Recorder, Milwaukie, Region II Director

Happy Summer OAMR! We in Region II are glad for the warmer weather and the gradual return to some form of normal as COVID restrictions begin to ease across the metro area, Oregon, and the country. Many of us will be joining our fellow Americans and traveling this summer – to all who take a road trip or fly somewhere, please be safe, have a fun and relaxing trip! We hope you’ve weathered the last year and we look forward to seeing you soon at conference!

Now, on to what’s been going on around here lately...

Welcome New Neighbors!

In the last couple months, we’ve had the pleasure to acquire new neighbors. We’d like to say hello to Omega Rodela Garces, City of Sheridan, and Kenny Hallquist, City of Lake Oswego, and we look forward to meeting Jesse Raymundo, City of Tigard, who joined Carol’s team on June 14.

Milwaukie Named Tree City of the Year

After years of work and dedication by public works staff, the City Council, and many community volunteers, Milwaukie was named “Oregon Tree City of the Year” by Oregon Community Trees and the Oregon Department of Forestry. The award is presented annually to communities in Oregon who have focused on preserving trees and growing the local tree canopy. Local coverage can be found [here](#) and [here](#), and information about the award is online at <https://oregoncommunitytrees.org/awards/>. Milwaukie joins other 2021 winners from the cities of Grants Pass and Wilsonville. Previous tree cities of the year include Grants Pass, Corvallis, Lake Oswego, Baker City, and Eugene.

Milwaukie Baseball wins the White Bracket at Estacada Tourney

Late breaking news – on June 6 the Milwaukie Junior Baseball Minors American team won the white bracket at the 2021 Estacada Youth Baseball Tournament. They faced very competitive teams from Estacada, Molalla, Sherwood, and Silverton. I hope you’ll forgive this report writer for including this news item and the accompanying photo.

Photo Caption: Henry Stauffer holding the Estacada Tourney white bracket championship trophy.



Congratulations, Henry and Team!!!



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Region III News

Carla Holzworth, City Recorder, Corvallis, Region III Director

Welcome New Region III Members!

Welcome, Jennifer Foster with the City of Monroe! Jennifer’s work includes that of City Recorder, Municipal Court Clerk, and Water Utilities administration. She started work in Monroe in March and became a member of OAMR in May. While she does not have municipal or city recorder experience, she did work for nearly ten years as a criminal clerk for the Benton County Circuit Court. Jennifer is a life-long Oregonian. She likes to spend time with her family and enjoy nature. She’s looking forward to camping and trips to the Coast.



Welcome, Elizabeth Baldwin with the City of Stayton! She has worked for the City over 21 years. The last year and a half has been as the Court Clerk for Stayton Municipal Court. She has four grown kids, four beautiful grandchildren, and a husband of nearly 38 years. She looks forward to learning more from OAMR members and appreciates any information, ideas, and learning opportunities we can provide. OAMR will not disappoint!

Region III also welcomes Julie Hedden with the City of Hubbard and Denise Dahlberg with the City of Gervais.



Congrats, Tracy Davis!

Congratulations to Tracy Davis, MMC, with the City of Keizer! She is the latest inductee into the International Association of Municipal Clerks Athenian Leadership Society Fellowship. To become a Fellow, you must be an IIMC member in good standing and complete 10 Dialogues, which is no easy task. We are so proud of you, Tracy!

News from Monmouth

The City of Monmouth is excited to report that the bond measure has passed and a new City Hall is on the horizon. Now the work begins! They will have to move into other departments - Power & Light, Public Works, Library, and Senior Center.



The City of Monmouth is moving forward with their July 4th Festival. It will look a little different but will still include music, food, and fun! The Community Art Show has returned this year! Come visit us on July 3rd and 4th!

Also, returning this year after a COVID year off, is the Music in the Park series presented by our local business association, the MBA. It is held every Wednesday evening at 6:30 p.m. in July and August. The music lineup is excellent again this year with different genres of music including blues, rock, folk, Celtic, and country. Check the city’s website for details at www.ci.monmouth.or.us/Things to See and Do/Music Performances.

Continued on next page...



News from Toledo

The City of Toledo has been pretty busy lately. Last autumn, the City partnered with Sequoia Consulting and other local stakeholders to revitalize downtown and Business Highway 20 that loops through town. The group is focused on economic development and tourism through the use of public art and creative placemaking. The first project was the installation of six phantom galleries that occupied vacant storefront properties. The phantom galleries improved the aesthetics of downtown, provided exposure for local artists and increased pedestrian traffic. The phantom galleries are rotated every quarter and the group has been diligently working on new projects. They have received over \$50,000 in grants towards 'Art Toledo' for murals, outdoor dining and building façade improvements. Art Toledo will have two events this summer downtown on the first Saturday of July and August with artists, music, and food. Visit www.arttoledo.com for more information.



News from Corvallis

Facilities: It's about time! The City of Corvallis is embarking on a facility needs assessment project. During this year's budget process, City Manager Mark Shepard advocated for appropriate, energy-efficient, and safe facilities. The City hired a consultant who will provide a working list of facilities that require attention. The list will act as a baseline so that staff can develop a prioritized list and strategy to address the City's needs.

Vaccinations: We are proud to announce that nearly 70% of Benton County residents have received at least one dose of the COVID-19 vaccination, placing the County in the lower-risk category. The City organization is now allowing fully vaccinated employees to work in City facilities without a mask, although regardless of vaccination status, employees must wear one when meeting with the public. Normal life, here we come!



Enforcement of Illegal Camping and Martin v. Boise case. On May 15, the City began enforcement of camping bans within 50 feet of sidewalks, trails and pathways within City parks and natural areas. Staff is using a three-phase approach: Pre-posting which provides notice, via a stake in the ground, that campers will need to move in two weeks; individual dated notices on tents with a one-week warning; and clean-up day. City staff also communicated with ODOT and Union Pacific Railroad to encourage cleanup of their respective properties, and communicated with service providers to the unhoused community members to ensure community partners are well-informed and can assist for a smooth transition. City staff developed an informational handout that clarifies the City's legal parameters as determined by the *Martin v. Boise* court case, including explaining the differences between "sleeping" and "camping" on public property. Providers and staff have these handouts available to pass out to campers. [A copy of the handout is available here.](#)



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Conference Committee Report

Cathy Nelson, CMC, Deputy City Recorder, Harrisburg

We are getting closer to our 2021 Annual Academy and Conference at the Best Western Plus Agate Beach Inn in Newport on September 29 through October 1, 2021. Contact the hotel at 541-265-9411 to make your reservations. Be sure to mention you're with OAMR for our rates. Be on the lookout for room sharing info coming very soon.

We have several special events in the works... Poker Walk, Smores, President's Reception, and many more. I cannot wait to actually see everyone in person in September. Here is hoping (with crossed fingers and toes) that we get to hold our Annual Academy and Conference in person, the Board will be visiting this around the end of July to make a final decision. As much as I want to be with everyone, we want to keep everyone safe and healthy too.

We are planning on holding two Academy Sessions. The first one is on Wednesday and is on Leveraging Strengths to Improve Individual and Team Performance. Be sure to register for the Annual Academy (a separate registration and cost) to attend what sounds like a fantastic learning opportunity. Our second Academy Session is included in the Conference Registration cost, it will be held on Friday and is on Diversity, Equity, and Inclusion. More information is available on the following pages.

Our Banquet is Thursday night and will be a 50's sock-hop theme. Wear your favorite poodle skirt, leather jacket or whatever you are comfortable in. I am personally looking forward to just celebrating with my fellow records and having some fun.

Registration is open at <https://www.oamr.org/conference> and scholarship information is available at <https://www.oamr.org/scholarships>.

Looking for a way to help OAMR? Join a committee! Most of our committees meet virtually. Be sure to sign-up for a committee during conference. Not sure which ones to choose? Details on what each committee does can be found on the OAMR website or use this link [Oregon Association of Municipal Recordors - Committees \(oamr.org\)](https://www.oamr.org/committees).



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AWESOME EDUCATIONAL OPPORTUNITIES AHEAD!!

OAMR is holding its annual Conference IN-PERSON this year, so mark your calendars for September 29 through October 1, 2021 and plan to learn, network, and have fun.

This year, there are two Academy Sessions, one Athenian Leadership Dialogue, and a full day of concurrent sessions geared toward the new Recorder.

Academy Session No. 1

The first Academy Session will be held on Wednesday, September 29, and is titled, “Leveraging Strengths to Improve Individual and Team Performance.” The presenter is Dr. Daniel Hiltz. In this session, participants will use the results of their CliftonStrengths© profile to learn how their unique talents impact the way they perform, how those talents can be honed to become strengths, and how these strengths can be focused on improving work performance and achieving professional objectives.

Participants will engage in a wide variety of activities including a guided review of their CliftonStrengths© profiles, watching short videos, sharing insights with each other, applying their knowledge to case studies, completing small group activities, and creating individual and team action plans.

At the end of the day, participants will discover and understand how strengths:

- are developed from talents
- have impacted their performance in the past
- can be refined and increased
- impact execution, influencing, relationship building, and strategic thinking
- can be leveraged to achieve individual performance objectives
- are distributed within their team
- complement each other in a team environment
- can be leveraged to achieve team performance objectives
- can be used to drive closer collaboration within and between teams.

This session is a win for both new and seasoned City Recorders. Registration for this Academy Session is separate and distinct from the general Conference registration. This session qualifies for three educational points providing an assessment is submitted upon completion of the session.

Academy Session No. 2

The second Academy Session is included as a part of the Conference registration. This session will be held on Friday, October 1, and is titled “Advancing Workforce Equity and Inclusion.” The presenter is Dion Jordan.

This Academy Session will delve into the promotion of diversity, inclusion, equity, and justice. The goal of the session is to help organizations ensure access, equity, and inclusion in all services, policies, and procedures while helping all employees lean into the work. We will begin by building some trust and bravery around engaging in courageous conversations and then progress into bringing awareness around the implicit bias we all carry. The session will conclude by talking about what it takes to advance equity work within your workforce. This training provides useful tools that will help further incorporate core values into all work serving the community. Woven throughout this training are goals and action items. These are our irreplaceable ideals of being:

- people and mission-focused
- accountable and transparent
- racially just and trauma-informed
- focused where the need is the greatest
- dedicated to bringing a sense of belonging to all.

Continued on next page...

Diversity, equity, inclusion, and justice are hot topics, and many cities are struggling to identify how to develop related strategies in our work places. At the end of the day, participants will have learned how to:

- Build a shared racial vocabulary
- Create an Equity Strategic Proposal
- Address disparities in the workplace
- Decrease micro aggressions and discrimination
- Facilitate difficult conversations
- Recruit, retain, and onboard diverse candidates
- Develop equity leadership within your organization
- Help create a culture of trust, bravery, and belonging
- Strategies to help the resistant to be engaged
- Resources and tools to advance equity efforts
- Mediation strategies and best practices
- Cultural competency
- Decenter white-dominant culture.

This is another “must” for City Recorders as we strive to implement strategies that make our work places more diverse, equitable, inclusive, and just.

This session qualifies for three educational points providing an assessment is submitted upon completion of the session.

Athenian Leadership Dialogue

On Thursday, September 30, OAMR is offering an Athenian Leadership Dialogue based on the book, *The Girls of Atomic City – The Untold Story of the Women Who Helped Win World War II*, by Denise Kiernan. This Dialogue is facilitated by the one; the only – Mary Lynne Stratta – former IIMC President and Friend of OAMR. The Dialogue requires a separate and distinct registration, and participation is limited to 30 attendees.

The *Girls of Atomic City* tells the unbelievable true story of young women during World War II who worked in a secret city dedicated to making fuel for the first atomic bomb — only they didn’t know that.

This narrative non-fiction book introduces the reader to this world through the eyes of the real women who lived and worked there during the war. *The Girls of Atomic City* is a story of patriotism and purpose, of mystery and suspicion, survival and remembrance.

This session qualifies for three educational points providing an assessment is submitted up on completion of the session.

Concurrent Sessions

On Thursday, September 30, there are two sessions geared toward new Recorders. These include “Welcome to the Profession,” in which new members will learn all about OAMR, IIMC, certification, and more. Later that day, a session on “Recorder Essentials” will be presented by two long-time City Recorders – Karin Johnson, MMC and Ruth Post, MMC.

Also on Thursday, September 30, concurrent sessions will include: “Annexations,” presented by Robert Ayers, Oregon Department of Revenue, and Derrick Tokos, Community Development Director for the City of Newport. Later this day, Sharon Harris, from CIS, will present, “Performance Evaluations, Leading Up To, and Delivery.”

To end the day, Scott Winkels, Lobbyist for the League of Oregon Cities, will present a legislative update in a general session.

Questions regarding any sessions may be directed to Peggy Hawker, OAMR Education Committee Chair.

[REGISTER HERE!](#)



HAPPY 10TH BIRTHDAY - OREGON RECORDS MANAGEMENT SOLUTION



We are pleased to announce the Oregon Records Management Solution is celebrating its' 10th birthday December 8, 2020.

- Currently 92 entities throughout the State of Oregon are subscribing to ORMS to electronically manage their public information.

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Membership Committee Report

Phyllis Bolman, MMC, City Recorder, Monmouth



On behalf of the Membership Committee, please join us in extending a warm welcome to our new members.

REGION I

Kristin Rawson, City Recorder, Bay City

REGION II

Omega Rodela Garces, City Recorder, City of Sheridan

Kenny Hallquist, Deputy City Recorder, City of Lake Oswego

REGION III

Ashley Howell, Building Permits Clerk, Philomath

Julie Hedden, Administrative Assistant/Court Clerk, City of Hubbard

Jennifer Foster, City Recorder, City of Monroe

Denise Dahlberg, City Recorder, City of Gervais

REGION IV

David Grabicki, City Recorder, Veneta began as City Recorder in March of this year. He was a student at U of O and worked as a tutor to student athletes. David discovered OAMR when he was researching IIMC and getting a CMC certification.

He says he is a learn-as-he-does worker but will most likely need help during elections (don't we all!). David is currently working on archives and records systems.

His mother was involved in law work, which influenced his view and dedication to public service from a young age. David likes to run, read, and spend time in the kitchen with his family. He cooks, bakes, and loves making his annual holiday cookie boxes.

REGION V

Kelly Benson, City Recorder, City of Coquille

REGION VII

Lea Walker, City Recorder, Fossil

Sandra Patterson, City Recorder, LaGrande





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Scholarship Committee Report

Debby Roth, MMC, City Recorder, Cornelius

OAMR's mission includes enhancing the quality of the office of municipal recorder and encouraging dedication to the profession by providing educational experiences of the highest quality. As part of our ongoing focus on providing our members with educational opportunities, we have several scholarships that provide financial assistance to members who might not be able to participate due to funding restrictions.

- 2021 OAMR Academy and Conference, Newport, Oregon, September 29 - October 1
 - Applications will be accepted between July 1 - August 13, 2021
 - Recipients will be notified through email by August 16
 - Member Academy: \$150; Member Conference: \$350
- 2022 IIMC Conference, Little Rock, Arkansas, May 22 - 25
 - Applications will be accepted between July 1 - August 31, 2021
 - Recipients of the two scholarships* will be announced at the OAMR Annual Conference

Scholarships for 2021 look a little different, yet continue to support the membership in providing valuable educational opportunities. The OAMR Board approved the following changes:

- All scholarships awarded will be reimbursed upon successful completion of requirements. Scholarship recipients will be required to complete a KTAP or report within 30 days of training.
- IIMC Conference scholarship recipients are eligible to apply every five years.

Click on the link to view and apply for available scholarships.

<https://www.oamr.org/scholarships>

***IIMC Scholarships**

In 1982, a small group of Oregon Recorders met with Marge Price of Washington to discuss forming an Oregon Recorders Association. From this meeting, the Oregon Association of Municipal Recorders (OAMR) began. In October 1983, the first officers were elected and the rest is history. Marge Price was instrumental in the formation of OAMR and was considered the mother of OAMR. She was our number one supporter and was our first Honorary Lifetime Member. You could always find her promoting OAMR and the profession along with teaching "Parliamentarian" classes and writing countless articles for the OAMR newsletter. The **Marge Price Scholarship** was created to honor her pioneering our organization. Marge was the 1990-91 President of IIMC and has always promoted how important the connection is with IIMC and attendance at the IIMC annual conferences. She represented Region IX with dignity and grace and encouraged our region to step up and speak out.

I was also fortunate to know Kathy Ishiara. Kathy was a wonderful person and could brighten any room with her presence. Kathy loved the IIMC conferences. I remember Kathy on a boat at Niagara Falls being blown around with her rain poncho up around her face but guess what - there was still a smile on her face. The **Kathy Ishiara Scholarship** was formed to honor Kathy's life and commitment to OAMR and eventually led to the Kathy Walk (also referred to as the Pink Walk).

Submitted by Denise Carey

2020-2021 OAMR BOARD

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NEWS NEEDED!

Calling all members ~
Send us your news for the Recorder's World section. Update your OAMR family on what is happening in your life professionally or personally. Tell on yourself or tell on a friend.





IIMC REGION IX

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 Term expires May 2022

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 Term: May 2021 - May 2022

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IIMC PRESIDENT ELECT

Pamela Smith, MMC
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 (239) 533-2224
psmith2@leegov.com
 Term: May 2021 - May 2022



Mission Statement:

The mission of the Oregon Association of Municipal Recordors is to enhance the quality of our office and to encourage dedication to our profession, by providing educational experiences of the highest quality as well as promote the professionalism of the office of municipal recorder.

OAMR Newsletter Committee

c/o Lisa Scholl, MMC, Chair
265 Strand Street
St. Helens, OR 97051
lscholl@sthelensoregon.gov
Phone: 503.366.8216

Newsletter Submission Deadlines

Fall 2021—October 8, 2021

Winter 2021—December 17, 2021

Spring 2022—March 18, 2022

Summer 2022—June 17, 2022