



OREGON ASSOCIATION OF MUNICIPAL RECORDERS

Newsletter

Volume 41, Spring 2022

WWW.OAMR.ORG

President's Message

Cathy Nelson, MMC, Deputy City Recorder, Harrisburg



I hope everyone had a great Spring Break.

I was honored to represent OAMR at the Washington Municipal Clerks Association (WMCA) Conference in March. There was plenty of learning opportunities and networking. I found out I was a Piano, feel free to ask me about this. I also attended the City Clerks Association of California (CCAC) in April. We learned a lot about how we handle change. One of my biggest takeaways was that people don't hate change; they are afraid of what they might lose because of the change.

I was very proud to report that we had budgeted over \$52,000 for scholarships for our members to attend our Mid-year, Annual Conference and Academies, along with PD that includes help with lodging, and full IIMC Conference Scholarships. We should be very excited about all these great scholarship opportunities. I have gleaned several ideas from the other organizations that I think OAMR will benefit from.

It was GREAT seeing your faces at our Mid-Year Academy in Newport! I am so excited to be getting back to in-person learning again. Don't get me wrong, I understand the need for and convenience of virtual trainings, but nothing replaces the ability to be in the same room as others who are your peers, mentors, mentees, and friends. I am looking forward to attending the IIMC Conferences in Little Rock, AR this year as your President.

The OAMR Board has met and approved hiring a consultant to help with our Strategic Planning. You should have received a survey via email. The link is also available on page seven of this newsletter. We would appreciate everyone taking the time to complete it. The survey responses are completely anonymous, so be honest and voice your concerns.

Thank you for all your support and encouragement. I am looking forward to SEEING you in September in Newport for our Annual Academy and Conference.

Cathy

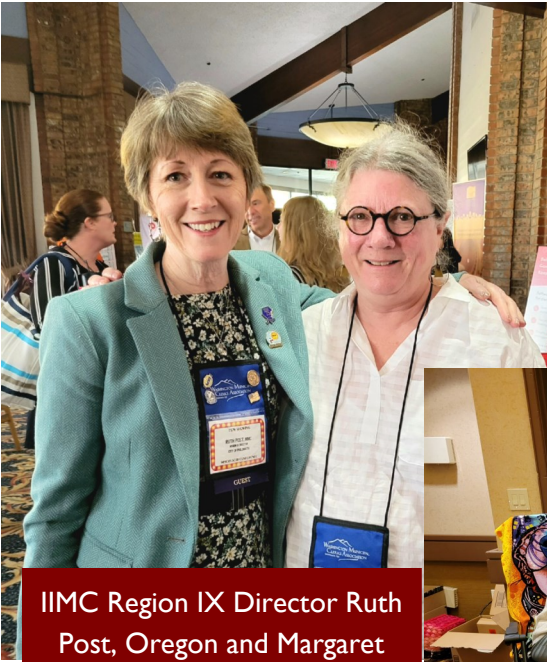
cnelson@ci.harrisburg.or.us

Pictures from the WMCA Conference, AAMC Conference, and OAMR Mid-Year on the following pages...

INSIDE THIS ISSUE:

OAMR Survey	7
Call to Leadership	9
New Certifications	14
Retirement News	16
IIMC News & Info	18
Region News	21
Committee Reports	26

WMCA Conference



IIMC Region IX Director Ruth Post, Oregon and Margaret Bustion, Code Publishing



L-R: WMCA President Susan Duncan; OAMR President Cathy Nelson; Alice Atwood, WMCA; NW Clerks Institute Director Joann Tilton



Ruth Post with WMCA Past President Debbie Jermann



OAMR President Cathy Nelson



IIMC Region IX Director Ruth Post



CCAC President Melissa Thurman



NW Clerks Institute Director Joann Tilton



IIMC Region IX Director Scott Passey



AAMC President Brenda Ballou

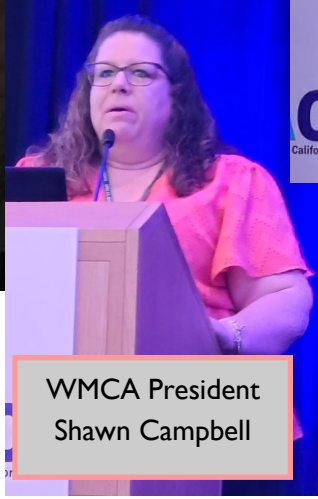
CCAC Conference



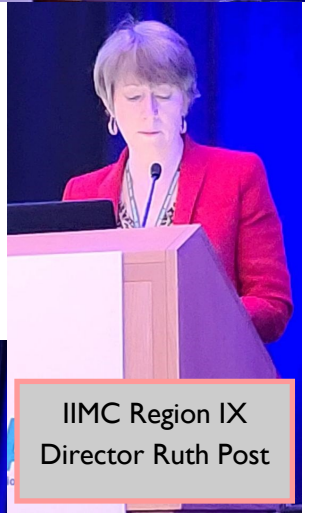
Dressed to Kill Banquet
L-R: OAMR President Cathy Nelson; CCAC President Melissa Thurman; AAMC President Brenda Ballou; WMCA President Shawn Campbell; IIMC Region Directors Ruth Post and Scott Passey



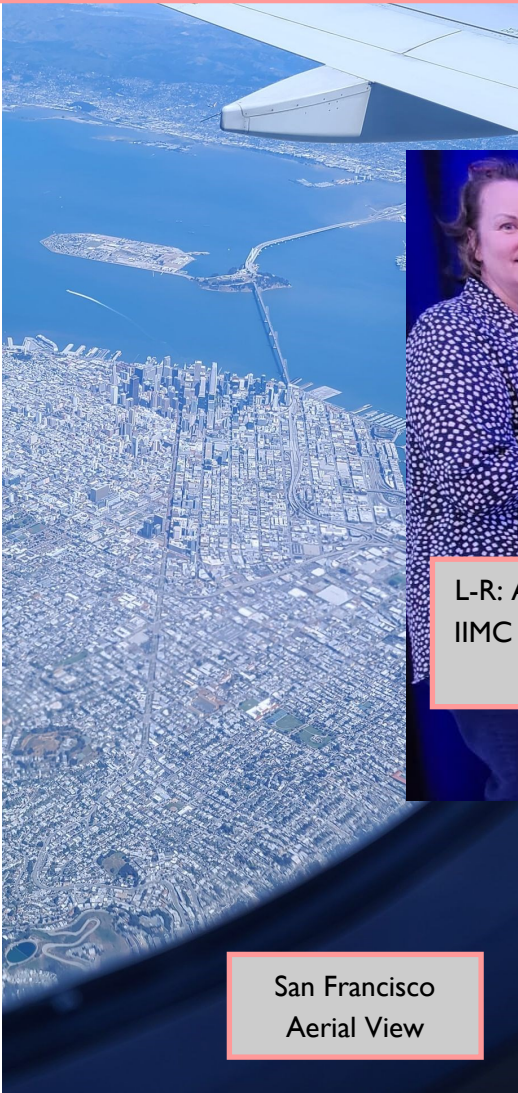
OAMR President
Cathy Nelson



WMCA President
Shawn Campbell



IIMC Region IX
Director Ruth Post



San Francisco
Aerial View



L-R: AAMC President Brenda Ballou; OAMR President Cathy Nelson; IIMC Region Directors Ruth Post and Scott Passey; WMCA President Shawn Campbell; CCAC President Melissa Thurman

Soaking up the California Sun
L-R: OAMR President Cathy Nelson; WMCA President Shawn Campbell; IIMC Region Director Ruth Post



OAMR Mid-Year Improving Effective Communication with Karen Kirk



Everyone sees through a different “lens.”



Insights Learned from the Session

- Don't make assumptions
- Slow down and listen before formulating a response
- Listening and understanding is key
- Understanding the “why” behind someone’s decision is so important to understand their perspective
- Know your own “lens” and make an effort to know the lens of others
- Ask someone what they like to do, not what they do for a living
- Listen first before speaking
- Listening is a job, not an action





A large, thick black outline of the state of Oregon is centered on the page. Inside the outline, the text "Laserfiche" is written in a bold, orange font, with a registered trademark symbol. Below it, "Solution Provider" is written in a grey, italicized font. Further down, the text "Give us a call for a demo to fit your organizational needs." and "Try a free 30-day Laserfiche trial with special municipal pricing." is written in a black, sans-serif font.

[Click here for 2022 events & info](#)



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Strategic Planning Task Force

We Want to Hear From You!

OAMR is embarking on a strategic planning process that will chart the path for the organization over the next five years. OAMR established a Strategic Planning Task Force and contracted SSW Consulting, a professional strategic planning and facilitation firm, to guide the group through the process. A guiding principle of the strategic planning process is inclusion. In the coming months, SSW Consulting will conduct outreach with members to discuss organizational challenges, opportunities, and priorities on the horizon. The input provided by members will be foundational in the development of the strategic plan. There will be engagement opportunities throughout the process and the OAMR Board anticipates adopting the strategic plan in fall 2022. If you would like to learn more or participate on the task force, please contact Nicole Morris NMorris@tualatin.gov.



We love to spotlight our retiring members!

If you are planning, or will be planning soon for retirement, please contact one of the Retired Clerks Committee Chairs

[Diane Harris](#)

[Melanie Masterfield](#)



**WHAT IS
YOUR VISION
FOR OAMR?**

**SETTING OAMR'S AGENDA:
WHAT THE FUTURE
HOLDS**

**WE ARE BEGINNING A STRATEGIC PLANNING
PROCESS TO CHART THE COURSE FOR OAMR
OVER THE NEXT FIVE YEARS.**

**WE WANT OUR PLAN TO REFLECT THE VOICES OF
OUR MEMBERS SO PLEASE SPEAK UP!**

**TAKE THE SURVEY TODAY
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SURVEY CLOSSES MAY 31ST!





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CALL TO LEADERSHIP

(Nomination/Candidacy Deadline: Tuesday, June 15, 2022, 5:00 p.m.)

By: Christie Teets, Nominating Committee Chair

At the September 2022 OAMR business meeting, the membership will be asked to elect officers for the 2022-23 year for offices of Second Vice President, Treasurer, and Directors for Regions I, III, V, and VII.

The office of Second Vice President is a four-year commitment beginning with the position of Second Vice President and succeeding to First Vice President, President, and Immediate Past President. The responsibilities of Second Vice President include: Chair Special Projects/Fundraising Committee; solicit quotes from lodging/conference facilities; act as First Vice President in the absence of First Vice President; serve as a member of the Budget Committee, etc.

The office of Treasurer is a two-year term. Receipt all monies received by OAMR; deposit to OAMR bank account(s); pay bills and make reimbursements; maintain and reconcile bank statements; send annual dues notice to OAMR members; prepare quarterly annual financial reports; and serve on the Budget Committee, etc.

The term of office for Region Directors is two years. Duties shall include, but are not limited to:

- Attendance at all Board meetings and conferences;
- Encouraging membership in both OAMR and IIMC;
- Encouraging attendance at OAMR mid-year and annual conferences;
- Contributing articles and/or information for inclusion in the OAMR quarterly newsletter;
- Coordinating region basket for fundraising at conference;
- Writing letters of support for members applying for their CMC designation.

Region Director positions up for election include (covering cities located within the listed counties):

- Region I: Clatsop, Columbia, and Tillamook
- Region III: Benton, Lincoln, Linn, Marion, and Polk
- Region V: Coos, Curry, Jackson, Josephine, Klamath, and Lake
- Region VII: Baker, Gilliam, Grant, Harney, Malheur, Morrow, Umatilla, Union, Wallowa, and Wheeler

General eligibility criteria are that you must be an active member in good standing and have actively participated on an OAMR committee for two years within the past four years prior to taking office.

Please consider applying for OAMR leadership roles. This organization gives so much to its members and serving on the Board is a very rewarding way to give back to a fabulous organization. OAMR provides a leadership mentoring program, so if you are feeling like you need a mentor to assist with Board development, a mentor can be assigned to you.

If you are interested in submitting your name as a candidate for any of the above positions, please complete all of the following steps, and submit a completed application to the Nominating Committee Chair by Tuesday, June 15, 2022, at 5:00 p.m.

- Declaration of Candidacy form
- Candidate Statement
- Letter of Support from the Mayor or municipality you represent
- Recent photograph (high quality digital)
- Copies of OAMR certificates issued for participation on OAMR Committees for two years, within the past four years.

Information will be provided for publication in the OAMR Newsletter, as well as the Annual Conference program. Elections will be conducted in accordance with Article VI of the OAMR Bylaws at the Annual Conference.

Christie Teets, City Recorder
OAMR Nominating Committee Chair
City of Molalla
PO Box 248 | Molalla, OR 97038
503-759-0285
cteets@cityofmolalla.com

Members of the Nominating Committee:
Cathy Nelson, MMC, Harrisburg
Susan Reeves, MMC, Scappoose
Debby Roth, MMC, Cornelius



DECLARATION OF CANDIDACY

(Nomination Deadline: Tuesday, June 15, 2022, at 5:00 pm)

STEP 1: In accordance with the OAMR Bylaws, Article VI, a Declaration of Candidacy, Candidate Statement, and items listed on Page 2 must be submitted to the Nominating Committee by the deadline date to be considered for Election at the annual meeting in September. The Nominating Committee will recommend qualified candidates for Election at the annual conference. The Election shall be conducted at the annual meeting in accordance with Article VI of the OAMR Bylaws.

Eligibility: In accordance with the OAMR Bylaws, Article V, Section 3, only active members of the Association, in good standing, shall be eligible to hold office. Candidates must have actively participated on an Association committee for two years, within the past four years, prior to taking office.

PLACE MY NAME IN NOMINATION FOR THE FOLLOWING OFFICE OF THE 2022-2023 OAMR BOARD OF DIRECTORS:

NAME (as it appears on ballot): _____

TITLE (CMC/MMC): _____

MUNICIPALITY: _____

MAILING ADDRESS: _____

E-MAIL ADDRESS: _____

CANDIDATES FOR POSITION OF:

- 2nd VICE PRESIDENT:** The term is a four-year commitment, beginning with one year as 2nd Vice President, and automatically succeeding to the office of 1st Vice President the following year, and then succeeding to the office of President the year after. The fourth year is served as Immediate Past President and Ex Officio member of the OAMR Executive Board.
- TREASURER:** Two-year term of office.
- REGION I DIRECTOR:** Two-year term of office.
(Clatsop, Columbia, and Tillamook Counties)
- REGION III DIRECTOR:** Two-year term of office.
(Benton, Lincoln, Linn, Marion, and Polk Counties)
- REGION V DIRECTOR:** Two-year term of office.
(Coos, Curry, Jackson, Josephine, Klamath, and Lake Counties)
- REGION VII DIRECTOR:** Two-year term of office.
(Baker, Gilliam, Grant, Harney, Malheur, Morrow, Umatilla, Union, Wallowa, and Wheeler Counties)

Submit Candidacy Packet by Tuesday, June 15, 2022, at 5:00 pm to:

Christie Teets, City Recorder
OAMR Nominating Committee Chair
City of Molalla | PO Box 248 | Molalla, OR 97038
503-759-0285
E-mail: cteets@cityofmolalla.com



CANDIDATE'S STATEMENT FOR BOARD POSITION

(Nomination Deadline: Tuesday, June 15, 2022, at 5:00 pm)

STEP 2: In accordance with the OAMR Bylaws, Article VI, to complete the nomination filing process, the candidate must submit a completed Declaration of Candidacy, Candidate Statement and the items listed below to the Nominating Committee by the deadline date to be considered for the election at the annual meeting in September. The following information provided by the candidate will be published in the newsletter and annual conference program.

Declaration of Candidacy form.

Candidate Statement form and minimum requirements, include:

- Number of years as an active member of OAMR;
- Whether you are currently participating or have completed professional development certification program.
- List other professional organizations and/or activities in which you participate;
- List current and past OAMR committees and/or Board activities (include dates);
- Describe leadership abilities and other expertise that you would bring to the position; and
- State what you believe the objectives of OAMR should include.

Letter of Support from Mayor or municipality you represent.

Recent photograph (high quality digital color photograph).

Attach copies of OAMR Certificates issued for active participation on OAMR Committees for two years, within the past four years.

NAME (as it appears on ballot): _____

CANDIDATE FOR POSITION OF: _____

CANDIDATE'S STATEMENT:

Additional pages may be attached.

SAVE THE DATE

You are invited to the
2022 OAMR CONFERENCE v. 2.0
in Newport, Oregon

**Annual Academy
and Conference**

**September
28 - 30, 2022**



Be sure to reserve your room for the Annual Academy and Conference by calling the Best Western Plus Agate Beach Inn in Newport, (541) 265-9411 and also be sure to mention you are with OAMR.





Interim City Staff Registry



LOC Service: Interim City Staff Registry

Do you need to fill an interim staff position in your city?

Are you a candidate seeking a temporary city staff position?

The online LOC Interim City Staff Candidate Registry is a great resource for both employers and job candidates interested in filling interim managerial and department head positions.

The League of Oregon Cities' Interim Staff Candidate Registry service is free for both candidates and employers. Cities seeking to fill interim positions can easily search candidate bios by location, position type and by keyword.

How it works

1. Candidates interested in interim city positions post their bios and contact information to our private, password-protected list.
2. City staff members search the list for just the right candidates.
3. Cities reach out directly to their candidates of interest.

View the Interim City Staff Registry on the LOC website: www.orcities.org

Under Resources > Programs and Services > Interim City Staff Candidates

Cathy Nelson, Finance Officer/Deputy City Recorder, Harrisburg Earns MMC

By Kevin Moss, Clerk to Board, Washington County

Cathy has earned her Master Municipal Clerk designation. She came to the City of Harrisburg after 14 years working for the City of Waterloo. She serves as the Finance Officer and Deputy City Recorder. She happens to be the current President of OAMR, after serving as 1st Vice President during the 2020-2021 cycle.

Currently, in addition to her role as President, she serves on a variety of committees including Conference, Special Projects/Fundraising, Mentoring, Membership, Nominating, and Scholarship.

When asked about giving advice about OAMR in general and trainings she said, "Join committees and step up to chair a committee or join the executive board. The points add up quickly and don't be afraid to reach out and ask for help or advice."

Her goals and recollections being involved with OAMR are to "continue getting as much education as possible and know there is tons of support and opportunities to gain points."

One of Cathy's achievements in OAMR, in addition to earning her Master Municipal Clerk designation, is being an Athenian Fellow.

When Cathy is not working for the City or participating in OAMR, she is a Worship Leader for the Harvest Christian Center. She is also a Pomsy lover and dog breeder.



Congratulations, President Cathy!

Is your photo included on the OAMR website [Member Roster](#)?

If not, please log in to the website and edit your profile to include your photo. These are very helpful for the Historical Preservation Committee and the Newsletter Committee.

Sadie Main, City Recorder/Finance Director, Estacada Earns MMC

By Susan M. Reeves, MMC, City Recorder, Scappoose

Sadie started working at the City of Estacada as a part-time front office helper in September 2004. In July 2006, she became a full-time Executive Assistant and then transitioned to City Recorder/Finance Director in August of 2015.

She has served on the following OAMR Committees: Conference, Special Projects/Fundraising, Scholarship, Membership, and Education over the years.

Sadie's advice to other recorders on certification is to attend Professional Development classes and get your certification. It's such a wonderful feeling of accomplishment and proof that you're committed to working hard and doing your best for your city.

Her advice to other recorders about OAMR in general is that OAMR is such a great resource for all recorders. She relies on her friends from OAMR, the listserv, and conferences in helping her navigate through tough situations and answer questions. The recorders in this group are such a wealth of knowledge and she feels so fortunate to be a part of it!

Sadie shared that her City Manager and mentor, Denise Carey, retired on February 3 and that will be a huge change for all of them at City Hall. Her short-term goal is to make it through this transition, and hopefully gain the confidence to continue doing a great job for the City without having Denise to rely on for help and expertise.

Her activities outside OAMR and work include spending time with her partner Kevin, their dog Gus, nephew Max, and niece Ellie. She also enjoys reading, going to the beach, working in their garden, hiking, kayaking, yoga, and cheering for the Beavers and Blazers!

Congratulations, Sadie!



Sadie, Gus, Max, and Kevin



Sadie and Ellie

Past President Denise Carey, MMC Retires After 34 Years with the City of Estacada



On February 3, 2022, Denise Carey retired from the City of Estacada. She began working there in 1988 as a part-time financial clerk. In 1992, she became the City Recorder/Finance Director, and then in 2016 she became the City Manager.

When asked what she likes most about her job, she responded that it is the people she worked with, the people in the community, and being involved in making Estacada a better place to live. The biggest challenge has been funding street infrastructure. They do not have a revenue stream in place for consistent street maintenance, but SDCs allow them to build new roads and improve sidewalks.

Denise enjoys traveling, reading, and being with her grandkids. She is planning a trip to Ireland in May! She will also spend her retirement with her grandkids and staying involved in the community by serving on committees.

Before retiring, Denise shared her words of wisdom, which are to be flexible, choose a good staff that you are confident in and let them do their thing, participate in organizations such as OAMR to make important connections with others in your profession, and to expect the unexpected.

Denise was sworn in as OAMR Second Vice President in 1994, First Vice President in 1995, and as President in 1996. In 2012, she had the honor of being the Host Clerk for the IIMC Conference held in Portland. She was the recipient of the Recorder of the Year Award in 2003 and received the President's Award of Distinction in 2012. Being an OAMR member has meant so much to Denise. She has met some of her closest friends through OAMR. The organization gave her the tools necessary to be successful in her profession. She will always cherish her OAMR memories and relationships. **Congratulations on your retirement, Denise!**



Denise being sworn in as OAMR President in 1996.



Front Row: Jean Lay, CMC, Secretary, Salem; Randy Reed, CMC/AAE, 1st Vice President, Rainier; Denise Carey, CMC/AAE, President, Estacada; Carol Weir, CMC/AAE, 2nd Vice President, Rogue River; Traci Hovda, Treasurer, Estacada.

Back Row: Arlene Long, Region I Director, Clatskanie; Tracy Davis, Region III Director, Keizer; Terri Turi, Region V Director, North Bend; Sheila Cox, CMC/AAE, Region V Director, Roseburg; Darleen Cogburn, Region II Director, Beaverton; Julie Krueger, CMC, Region XI Director, The Dalles.

Not Pictured: Michele Young, Region VII Director, Enterprise



IIMC Conference Host Clerk Denise Carey, MMC with IIMC President Colleen Nicol, MMC, Riverside, CA



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Kris Stenson, Oregon State Records Manager

For more information about this public / private partnership, please contact:

Karen Kolb-Schoeningh

ORMS Practice Manager

541-523-1029 X451

karen@chavesconsulting.com



IIMC REGION IX NEWS

From Region IX Ruth Post, MMC

It's the busy season for Scott Passey and me as we represent you on the IIMC Board of Directors. Here's the nuts-n-bolts recap:

The IIMC Board met by Zoom on March 9 to conduct a short list of business:

- Voted to award honorary membership to Past IIMC Presidents Vinny Buttiglieri and Monica Martinez Simmons. Vinny has already retired from his position in New Jersey but is continuing to serve on the IIMC Foundation Board of Directors. Monica plans to retire from the City of Seattle quite soon. Both will be presented with their Honorary Membership status at the IIMC Little Rock Conference in May.
- Approved one-time \$2,500 bonuses for the nine IIMC staff members (excluding Executive Director Chris Shalby). Staff has gone two years without any salary increases or COLA.
- E.D. Shalby reviewed an update that there are no plans to expand the current staffing but that Education Director Ashley DiBlasi's position would be filled. Since then, Chris has announced that Jai Ulrich has been hired to fill Ashley's position.
- Approved a statement of support for our peers in Ukraine.

With the transition in the Education Department, applications for CMC and MMC certifications are taking a bit longer to process than the norm. They're currently running about four to five weeks on those, so please be patient.

We had the privilege of attending the Washington Municipal Clerks Association Annual Conference in Pasco. WMCA did a great job of honoring President Susan Duncan while also celebrating the service of Past Presidents Paula Swisher and Debbie Jermann, whose conferences were cancelled due to the pandemic. President Cathy Nelson was a great representative for OAMR, as always.

With a quick turn-around from the WMCA Conference to the City Clerks Association of California in early April, it'll be just enough time to reset our desks and repack our suitcases as we head to Burlingame, CA, on San Francisco Bay. It's exciting to get to see and talk to our Region IX members in-person!

After a short trip later in April to Newport for OAMR Mid-Year, there'll be a few more weeks in the office before it's time to pack up at the end of May for the IIMC Annual Conference in Little Rock, AR. We'll have a day of Board Development followed by a full slate of business for the Board meeting in Little Rock. One of the major pieces of business at that meeting will be review of the proposed renewable MMC program.

The renewable MMC program has been a project of IIMC President Sheri Pierce and OAMR's own Tracy Davis when they served as Region IX Directors together. Sheri has spearheaded the program throughout her year as President and it looks likely to be launched in 2023.

The draft proposal, currently being reviewed by the IIMC Education Committee, calls for two options upon becoming an MMC: a traditional designation and a renewable option with continuing education requirements over a three-year cycle. It proposes 30 hours of continuing education over three years with no new fees and incentives for completing renewals, such as discounted IIMC membership and/or discounted education and conference fees. There will be a lot more information coming out in the future.

As always, thank you for giving me the opportunity to represent you and all of Region IX on the Board. This first year has flown by and I'm looking forward to giving you the best representation I can over the rest of this term.

Scott Passey, MMC
Region IX Director
scottpassey@edmondswa.gov
(707) 648-4528



Ruth Post, MMC
Region IX Director
ruth.post@philomathoregon.gov
(541) 929-6148





LITTLE ROCK CONFERENCE T-SHIRTS AVAILABLE

Click on the link below to purchase a commemorative T-shirt for the 2022 IIMC Annual Conference this May in Little Rock, AR! Your \$25 donation will add to the fun and promote the conference while supporting the Foundation and municipal clerk education. Follow the easy instructions below to order yours for pickup at the conference.

- **Click on link below**
- **Complete contact information**
- **Select "Drawings/Special Events"**
- **Select "Foundation T-Shirt"**
- **Enter number of T-shirts to purchase (\$25 each)**
- **Select T-shirt size**
- **Click on "Proceed to Payment" to complete order**



Thank you for supporting the Foundation and we look forward to seeing you in Little Rock!

[PURCHASE T-SHIRT](#)

A WEEK IN HAWAII

Sponsored by the IIMC Foundation and American Legal Publishing, this education fundraiser can land you in beautiful Hawaii! The 2022 winner will be selected at the annual conference in Little Rock, Arkansas, on May 25, 2022.

- Week-long trip for two to Hawaii...Airfare and hotel included!
- Tickets are available [HERE](#) or by completing the [flyer](#).
- \$20 each or 3 for \$50, take a chance...or two or three!
- It's all for a good cause—furthering clerks' education through scholarships and IIMC education programs – because all proceeds support the IIMC Foundation and IIMC education programs.

Our very own Karin Johnson won the trip in 2020. American Legal Publishing graciously extended the travel dates due to COVID. She was able to take the trip in April 2022.





SILENT AUCTION – SHOPPING VIA APP

By popular demand, the silent auction scheduled for the IIMC Annual Conference in Little Rock this May will again be conducted via a mobile app. Auction items will be displayed at the conference. Whether at the conference or participating remotely, the fun interactive bidding aims to bolster funding for clerk education.

You can help by donating items and bidding!

Please contact the Foundation at iimcfoundation@iimc.com for more information on how to donate items or volunteer for this event in the future.

DONATE NOW...

Donate Any Amount

All donations are welcome - give what is comfortable for you.

IIMC Dues Renewal

Capture the easy opportunity to donate when renewing your IIMC membership. Add the donation amount on the dues renewal form.

Use a Donation Pledge Card

Make a tax-deductible contribution today by completing the pledge card. You can also contribute by [credit card](#). Pledges in U.S. dollars can be paid monthly or at the end of the calendar year. IIMC Foundation's tax ID number is 95-3926604.

Memorial Gift

Remember a loved friend or family member with a Memorial donation in their honor and designate those to receive notice of your remembrance.

Planned Giving

Remember the municipal clerks profession by planning ahead. More information on this option is found [here](#).

This is YOUR Foundation. Let's make it stronger and do more.



NEWS NEEDED!

Calling all members ~

Send us your news for the Recorder's World section. Update your OAMR family on what is happening in your life professionally or personally.

Tell on yourself or tell on a friend.



Region II News

Scott Stauffer, CMC, City Recorder, Milwaukie, Region II Director

Spring Seasons Greetings, OAMR Friends! I hope it's a warm sunny day when you are reading this. Like everyone in Oregon, life in the Portland area is returning to something normal-ish as mask mandates ease and we consider what it will be like to not wear masks (as much anyway) – at least that's where things were headed as of March. We hope you are all doing well and we look forward to seeing you more this year in September!

Welcome & Congratulations Neighbors!

Since our last report, Region II has welcomed Jamie Ward at Molalla and we congratulated Jakob Wiley at Oregon City on the promotion to city recorder!

News from Jakob Wiley at Oregon City

This fall, the City will celebrate the 100-year anniversary of the Arch Bridge between Oregon City and West Linn! 2022 will ring in the Centennial Year of the Arch Bridge (OR43) which connects the City of West Linn and Oregon City. In a joint effort to celebrate this momentous occasion, a multijurisdictional group, including West Linn, Oregon City, the Oregon Department of Transportation, and Confederated Tribes of the Grand Ronde are meeting with historic, arts, businesses, and downtown organizations to coordinate a very special event on October 1, 2022. Mark your calendars for a once-in-a-centennial celebration that celebrates our connections and honors this magnificent transportation structure that is an icon in the State of Oregon.

News from Sue Ryan at Newberg

The City has navigated the rapids of disbursing federal American Recovery Plan Act (ARPA) monies and finished their meetings on March 30. So far, the lineup of projects awarded funding range widely – \$350,000 for Harvest House Shelter Stabilization – Newberg Harvest House, \$400,000 for A Family Place Expansion – Lutheran Community Services, \$250,000 for Cultural Center Performing Arts Wing – Chehalem Cultural Center, and \$400,000 for new City financial software. And the city recorder's office has seen a spate of resignations on committees, which means being adept at pivoting for recruitment and training new members.

From Scott Stauffer at Milwaukie

The City is gearing up for an annual board and committee recruitment and interview process, moving away from the ad hoc on demand model that got difficult to manage. Part of the roll-out of the campaign has included a revamped application form and updating information about boards and committees online. Learn more at <https://www.milwaukieoregon.gov/bc> and <https://onboard.milwaukieoregon.gov/>. Also, working with the Milwaukie Historical Society the City's Ledding Library and city recorder's office co-sponsored two heritage lectures in the winter: on February 2, the lecture topic was on the 80th anniversary of the incarceration of Japanese Americans during World War II (watch the video here: <https://www.youtube.com/watch?v=K2KSi7um7ME&t=3s>). March 2, the lecture topic was on a local women's history project (watch the video here: <https://www.youtube.com/watch?v=0KvjLIJKudl&t=1s>). And, finally, the city is preparing to celebrate Dogwood Day on May 21 (<https://www.milwaukieoregon.gov/cityrecorder/dogwood-day>) the city's incorporation day. **Happy Dogwood Day to All!**



Region IV News

Kitty Vodrup, MMC, City Recorder, Junction City, Region IV Director

Greetings and Happy Spring from Region IV!

Region IV consists of cities in Lane and Douglas counties and includes the following amazing members: Dawn Bennet, City of Canyonville; Sammy Egbert, City of Coburg; Mindy Roberts and Trudy Borrevick (retired), City of Cottage Grove; Roberta Tharp, City of Creswell; Penny Jenkins, City of Drain; Mary Feldman (retired), City of Eugene; Lindsey White, City of Florence; Dawn Russ, City of Glendale; Tere Andrews and Kitty Vodrup, City of Junction City; Samantha Dragt, City of Lowell; Joanna Bilbrey, City of Myrtle Creek; Carolyn Shields, City of Oakland; Jackie Taylor, City of Oakridge; Courteney Davis and Deanna Schafer, City of Reedsport; Kathy Wilson, City of Riddle; Amy Sowa, Koree Tate, and Sheila Cox (retired), City of Roseburg; AJ Nytes, City of Springfield; Diane Harris, Melanie Masterfield, and Debbie Hamilton (retired), City of Sutherlin; David Grabicki and Darci Henneman (retired), City of Veneta; Nicole Tritten, City of Westfir; and Rhonda Rasmussen, City of Yoncalla.

Elections Training

Region IV had a fantastic elections training via Zoom on February 17, 2022 with Lane County Clerk Cheryl Betschart and Douglas County Deputy Clerk Andrew Taylor. The training included an overview of the 2022 Candidate Manual, filing dates, forms, changes from the last election, and filing instructions for each county, as well as Region IV Q and A. We really appreciate Clerk Betschart and Deputy Clerk Taylor taking the time to give us this important information.



Region IV Elections Training

Pictured starting top left: Douglas County Deputy Clerk Andrew Taylor; Kitty Vodrup; Lane County Clerk Cheryl Betschart; Joanna Bilbrey; Roberta Tharp; AJ Nytes; Amy Sowa; Diane Harris; Sammy Egbert; Melanie Masterfield; Carolyn Shields; Jason Dedrick; Koree Tate; Dawn Russ; (not pictured) Mindy Roberts; Courteney Davis; and Jackie Sims.



Region VI News

Kayla Duddy, CMC, Deputy City Recorder, Bend, Region VI Director

Hello and greetings from Region VI!

Region VI Members: Lisa Morgan, City of Prineville; Trish Pinkerton, City of Redmond; Kathy Woosley, MMC, City of Cascade Locks; Robyn Christie, MMC, City of Bend; Jamie Kraft, City of La Pine; Izetta Grossman, CMC, City of The Dalles; Christine Wolfe, City of Maupin; Jayme Bennett, City of Mosier; Sharon Keith, Deschutes County; Jennifer Gray, City of Hood River; Maria Saenz, City of Wasco; Marilyn Place, City of Cascade Locks; Kelly Morse, MMC, City of Redmond; Lysa Vattimo, City of Madras; Kerry Prosser, CMC, City of Sisters; Kayla Duddy, CMC, City of Bend

We hope everyone is doing well and staying healthy. It has been a busy winter and due to COVID -19, Region VI has still not been able to meet in person. We are hoping to schedule a gathering soon.

Welcome New Members

Region VI is excited to announce and welcome our new member Maria Saenz, City Recorder for the City of Wasco.

City of The Dalles News

The City of The Dalles is looking for a new City Manager.

City of Redmond News

The City is getting a new waste water plant.

City Council voted to put a \$40 million bond measure on the May 17, 2022, election ballot asking taxpayers if they are willing to fund the construction of a new Police Station.

City of Hood River News

Hired a new City Manager in November 2021.

City of Bend News

- Transportation GO Bond
 - On November 3, 2020, Bend voters passed the Transportation Bond Measure 9-135. Our community has said that congestion and neighborhood safety are community priorities, and helped the City design the list of projects that voters ultimately approved. The bond measure will pay to build priority projects in every part of the City to improve traffic flow and east-west connections, and improve neighborhood safety.
 - The City has created the Transportation Bond Oversight Committee (TBOC) to monitor, track and report to the community on project expenses, schedule, progress, and benchmarks.

Continued on next page...

- Project Turnkey
 - The City of Bend was awarded \$2.97 million in State funding from Project Turnkey to purchase a motel property and remodel it for use as a managed emergency shelter.
 - On March 2, 2022, the City Council approved a contract with NeighborImpact to operate a temporary shelter that will add up to 40 additional shelter beds in Bend through May of this year.
 - It is located at 2346 NE Division Street and will provide guests access to case management and a pathway to stable housing.
 - Name suggestions from the community were being accepted by the City through the end of March.
- Community Assistance Grants
 - The City has selected five local non-profit organizations that will be receiving a combined \$200,000 in funding through the federal American Rescue Plan Act (ARPA) – Community Assistance Grant Program.
 - The program was launched to help qualifying nonprofit organizations recover from the COVID-19 pandemic. It is designed to assist nonprofits that provide services to individual members of the community who were negatively impacted by the COVID-19 pandemic, especially our houseless community members. The program is initially funded with \$200,000 in American Rescue Plan Act (ARPA) funds. Program information can be found at bendoregon.gov/community-assistance.
 - The recipients were Family Kitchen, Shepherd’s House, Family Access Network, Relationship Empowerment Action Compassion Heart (REACH), and Dawn’s House. The grantees, which were selected by the City Council’s Stewardship Subcommittee, met the U.S. Department of Treasury’s requirements as well as the City’s criteria to prioritize houselessness service providers as beneficiaries of the grant.
- Newport Corridor Improvements Project
 - The Newport Corridor Improvements Project is a multi-phase project combining several types of needed infrastructure improvements, from replacing failing stormwater infrastructure and aging sewer and water pipes to improving safety and connectivity for all users. The project extends along Newport Avenue from College Way to 9th Street and on Nashville Avenue to the Deschutes River.

**What happened?
What did they decide?**

Have you ever wondered what your OAMR Board does during their meetings? Well, the minutes of all their meetings, including their e-meetings, are posted on the OAMR website at

<http://www.oamr.org/board-agendas-and-minutes>.

You must log in to view these documents.

If you have any questions, contact Secretary Kim Wollenburg at kwollenb@cityofmillersburg.org.



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Membership Committee Report

Phyllis Bolman, MMC, City Recorder, Monmouth



On behalf of the Membership Committee, please join us in extending a warm welcome to our new members.

REGION II

Jamie Ward, Executive Administrative Assistant/Deputy City Recorder, City of Molalla

REGION III

Jeremy Teal, City Recorder/Finance Director, City of Falls City

Petricia Wright, City Recorder, City of St. Paul

Lisa Trevino, Interim Operation & Member Engagement Director, League of Oregon Cities

REGION IV

Kathleen Wilson, Manager/Recorder/Treasurer, City of Riddle

REGION VI

Maria Saenz, City Clerk/City Recorder, City of Wasco



Mentoring Committee

Sylvia Murphy, MMC, City Recorder, Sherwood

COMMITTEE MEMBERS

Donna Biggerstaff, CMC, Pendleton; Phyllis Bolman, MMC, Monmouth; Peggy Hawker, MMC, Newport; Carla Holzworth, Corvallis; Angie Lanter, MMC, Banks; Amber Mathiesen, MMC, Mid-Willamette Valley Council of Governments; Nicole Morris, MMC, Tualatin; Cathy Nelson, MMC, Harrisburg; Susan Reeves, MMC, Scappoose; Amy Sowa, MMC, Roseburg; Sam Kaufman, Dallas; and Amber Ames, MMC, Hillsboro.

COMMITTEE ACTIVITY

Although Committee membership is down from 2020-21, the current membership is strong. To date, the Committee has received four requests for mentors, and mentors have been assigned within a week of receiving the request. Many thanks to the committee members for their dedication, support, and willingness to embrace a mentee and fellow OAMR member.

Mentee

Traci Nichols, Silverton
Mary Johnson, Wheeler
Rachel Neuenschwander, Central Point
Rachael Gangelhoff, Gresham

Mentor

Amber Mathiesen Mid-Willamette Valley Council of Govts.
Angie Lanter, Banks & Sylvia Murphy, Sherwood
Donna Biggerstaff, Pendleton
Amber Ames, Hillsboro

We look forward to continuing to provide support and expertise to our OAMR family. Please do not hesitate to seek support or assistance from a mentor by contacting me at Murphys@Sherwoodoregon.gov. We have all seen the countless communications within the OAMR listserv, and there will always be something we encounter that is new to us. The OAMR is a great team, and the membership is unsurpassed. Have a wonderful Spring!

Scholarship Committee

Courteney, Davis, City Recorder, Reedsport

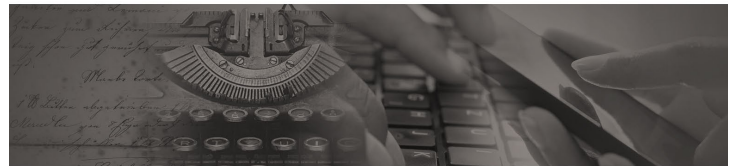
On July 1, the Scholarship Committee will begin accepting applications for the 2022 OAMR Annual Academy and Conference, scheduled for September 28-30 in Newport. The submittal deadline is August 13. Applicants should be notified by the end of the month if they have been selected for the reimbursement based scholarship program after successful completion of their course work.

The scholarship application and guidelines can be found on our OAMR website at www.oamr.org/scholarships. Completed applications can be emailed to cdavis@cityoffreedsport.org.

Please contact me or a fellow OAMR member if you have questions regarding the scholarship opportunities available to you.



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Region VII Director	Donna Biggerstaff, CMC City of Pendleton 500 SW Dorion Avenue Pendleton, OR 97801	541.966.0220 donna.biggerstaff@ci.pendleton.or.us

2021-2022 OAMR COMMITTEE CHAIRS

Audit	Linda Galeazzi, CMC Salem Mass Transit 555 Court Street NE, Suite 5230 Salem, OR 97301-3980	503.361.7535 linda.galeazzi@cherriots.org
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IIMC REGION IX

ALASKA * CALIFORNIA * OREGON * WASHINGTON * HAWAII

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Oregon Association of Municipal Recorders

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Term: Mar. 2022 - Mar. 2023

IIMC PRESIDENT

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Term: Oct. 2021 - Sept. 2022

Lisa Neissl, CMC
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Term: Mar. 2022 - Mar. 2023

IIMC PRESIDENT ELECT

Pamela Smith, MMC
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(239) 533-2224
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Term: May 2021 - May 2022



Mission Statement:

The mission of the Oregon Association of Municipal Recordors is to enhance the quality of our office and to encourage dedication to our profession, by providing educational experiences of the highest quality as well as promote the professionalism of the office of municipal recorder.

OAMR Newsletter Committee

c/o Lisa Scholl, MMC, Chair
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lscholl@sthelensoregon.gov
Phone: 503.366.8216

Newsletter Submission Deadlines

Summer 2022—June 17, 2022

Fall 2022—October 7, 2022

Winter 2023—December 16, 2022

Spring 2023—March 17, 2023